



Advancing Equity: Continuing Education Funding Application Form 2021-2022

This funding promotes the diversification of the larger archival community through the support of continuing education. The award provides financial support to individual archivists of color for training and continued educational opportunities, or to organizations proposing educational events for archivists or archives volunteers centered on the records of communities of color.

Community organizations in California, or SCA members in good standing and not enrolled in a degree-granting program who have limited or no access to institutional funding for continuing education may apply. Applications will be accepted from people who self-identify as being from historically underrepresented groups and from organizations based in and primarily serving such communities. Those from Black/African, American Indian, Asian or Pacific Islander, Middle Eastern or North African, or Latinx descent are strongly encouraged to apply.

Up to \$1,000 may be awarded per event, on a reimbursement basis, until the annual budget allocated by the Board is expended.* The successful applicant will be responsible for any expenses in excess of the amount of the award.

**requests for advance payments may be possible in some situations. Enquiries re budget status welcome.*

Complete application materials must be received at least **three weeks (21 days)** prior to the event.

FOR CONSIDERATION, INDIVIDUAL APPLICANTS MUST SUBMIT:

1. A completed application form
2. Résumé or curriculum vitae
3. Brief personal statement (250-500 words) describing how this workshop/class will support your educational goals, why funding beyond any institutional support is needed, and a statement of self-identification meeting the eligibility requirements.
4. A letter of recommendation from someone familiar with your goals in the archival profession.

FOR CONSIDERATION, ORGANIZATIONS MUST SUBMIT:

1. A completed application form
2. A brief overview of the organization and the proposed educational event (250-500 words in length) describing the event and how it fits into their archival mission, how communities will benefit, and why outside funding is required.

Information about this award can be found in section 3-2 of the SCA Handbook.

*Please complete this form and email it along with supporting documentation to the Awards Committee Chair (awards@calarchivists.org) with the subject line **Continuing Education Funding**.*

Name: _____

Position/Institution: _____

Mailing address: _____

Telephone: _____ Email: _____

Educational program you are applying for including class/workshop name, date, and location:

Cost of program: _____

Amount you are requesting: _____

How much institutional support will you receive?: _____

Budget (excludes meals):

<u>Purpose</u>	<u>Amount (\$)</u>
<u>Individuals</u>	
<input type="checkbox"/> Program Fee	_____
<input type="checkbox"/> Travel	_____
<input type="checkbox"/> Lodging	_____

<u>Organizations</u>	
<input type="checkbox"/> Speaker/Instructor	_____
<input type="checkbox"/> Materials (please specify)	_____
<input type="checkbox"/> Space/Facilities/Tech	_____
<input type="checkbox"/> Other (please specify)	_____

Receipts will be required. Awards will be paid on a reimbursement basis following the event.
(Contact the Awards Chair if other arrangements may be needed.)

I understand and agree to comply with the obligations noted above:

Signature: _____ Date _____