

# **Cultivating Collaboration**



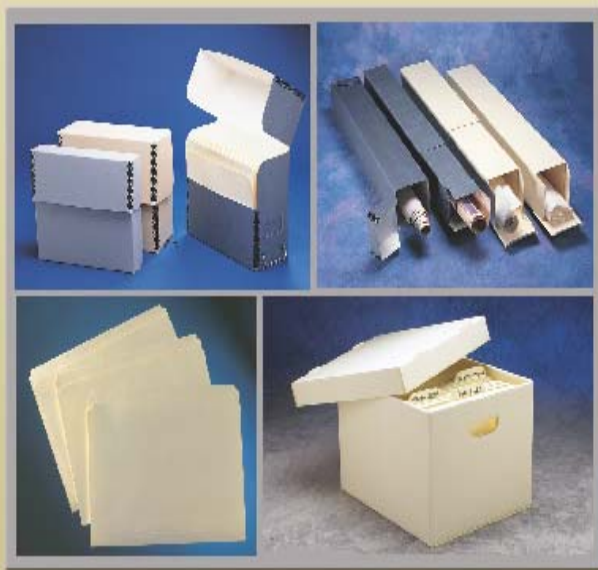
**Society of California Archivists  
38<sup>th</sup> Annual Meeting  
May 7 – 9, 2009  
Riverside, California**



# HOLLINGER METAL EDGE

Archival Storage Materials

The Choice for Archival  
Storage Solutions



## THE QUALITY SOURCE

[www.hollingercorp.com](http://www.hollingercorp.com) - 1•800•634•0491

[www.metaledgeinc.com](http://www.metaledgeinc.com) - 1•800•862•2228

# Table of Contents

<b>Program Highlights</b>	4
<b>Welcome</b>	6-7
<b>General Information</b>	8-10
Conference Registration	
Host Hotel	
Transportation	
Parking	
<b>Program Description</b>	
Thursday	11-13
Friday	15-19
Saturday	21-25
<b>Recognition and Acknowledgements</b>	26-27
<b>Schedule-at-a-glance</b>	29-31



*Navel Orange Tree  
replanting at Mission  
Inn - Courtesy of UCR  
Special Collections &  
Archives*

*Cover image: University of California, Riverside, Citrus Experiment Research Center and  
Agricultural Experiment Station photographs (Collection 284)*



# Program Highlights

---

This year's program promises to be a lesson in how we work together and with others to collect, preserve, and disseminate the historical record. The plenary and luncheon speakers reflect how the archival community is a part of its geographic location as well as how it cooperates and interacts with other fields to further each other's goals.

The sessions range from the nitty-gritty of a collection survey at Bancroft Library to the collaborations and arrangements made with donors and others to bring in and develop collections with statewide, national, and international significance. We'll hear about technological issues including web archiving, moving image collections, and collection management software. On the user side we'll learn about working with the National History Day researcher, spreading the word with the LA as Subject Archives Bazaar, and engaging with artists, writers, and other non-traditional users.

On the allied professions side, a panel of cultural heritage service providers will share how their non-traditional collaborations have heightened interest in Riverside's heritage, we'll discuss the intersection of libraries, archives, and museums with colleagues who are blurring those distinctions, and we'll hear from the Connecting to Collections folks who are creating a statewide preservation plan drawing upon the expertise of the archives, museum, library, and historical communities.

We encourage you to take advantage of the diverse offerings of the speakers, the sessions, the vendors in the exhibit hall, the silent auction lots, and our fellow attendees.

Program Committee  
Laura O'Hara, Chair



# **Record today's world. Collect tomorrow's evidence.**



**Learn to manage archives,  
records, and evidence  
with a Master of Archives and  
Records Administration  
degree from San José State  
University.**

- Reflects national and international guidelines for archivists and records managers
- Online courses and professional projects
- Affordable tuition
- Culminates with preparation for national certification



**SAN JOSÉ STATE  
UNIVERSITY**

**SCHOOL OF LIBRARY  
AND INFORMATION SCIENCE**  
<http://slisweb.sjsu.edu>



# Welcome from Local Arrangements Chairs

Riverside's first girl welcomes you to her town. It wasn't much more than a settlement when she was born, but it progressed, with the development of citrus culture, to become the richest per capita city in the United States by 1895. There have certainly been some changes in the following century and we have illustrated some of them throughout this program.



*Courtesy of UCR  
Special Collections &  
Archives  
(Collection 146)*

We take a look back at what used to be on Main Street. Our host hotel is located on what would have been Main Street between 4<sup>th</sup> and 5<sup>th</sup> Streets. The restored County Courthouse, where we will join together for the opening reception, is on Main between 10<sup>th</sup> and 12<sup>th</sup>

Joining us for the opening reception, you will walk down the Main Street pedestrian mall. Take a look at some of the buildings which are currently on the mall. The restored Loring Building at Main and Mission Inn reminds one of 19<sup>th</sup> century construction. This was originally designed as the local opera house.

We hope you have an opportunity to enjoy the shops and museums in the downtown area and perhaps venture into the "citrus streets" - Orange, Lemon and Lime - to view the historic Harada House at 3356 Lemon Street. The structure is not remarkable, but the court case which revolved around its ownership was a significant piece of civil rights adjudication.

Tours of the historic Mission Inn provide an intriguing start to the meeting this year. (Someone even managed to get free tickets to these at the Silent Auction last year.) This year the Silent Auction and Vendors will share space in the Regency Ballroom and we hope you will spend time with both. We have arranged to have our session breaks in the room to encourage your attendance.



Dinner on Friday is at the Hofer Ranch in nearby Ontario. They don't raise livestock on the ranch, but they do manage to wrangle up a pretty good grape crop which finds its way to our local wineries. This was one of the first viticulture areas in the state. If you want more information on that subject, just ask Jim Hofer. His cousin Paul owns the family ranch. Even though there won't be many cows, feel free to don your cowboy and cowgirl duds and join us for the barbeque and a bit of music.

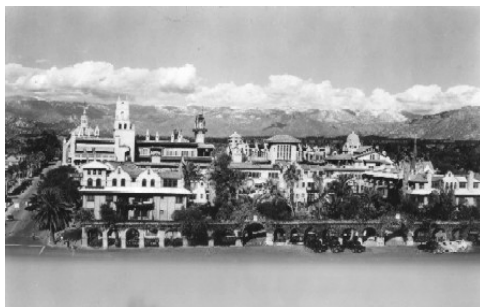
It's been over a decade since SCA met in Riverside and we hope you enjoy this meeting as much as members did the 25<sup>th</sup> anniversary thirteen years ago.

Local Arrangements Committee  
Jim Hofer, co-chair  
Chuck Wilson, co-chair

---

## Mission Inn Tours

A 75 minute walking tour will be led by trained docents on the art, architecture and history of the Mission Inn. This is your opportunity to see parts of the Inn that are inaccessible to the general public.



*Mission Inn - Courtesy of The Mission Inn Museum.*

**Tour 1**

**1:00**

**Mission Inn Museum  
Mission Inn Avenue  
& Main Street Mall**

**Tour 2**

**3:00**





# General Information

## CONFERENCE REGISTRATION

### Thursday

**8:30 - 9:00 Workshop Registration**

**Marriott Lobby  
Riverside Public Library  
Marriott Lobby**

**12:00 - 5:00 Annual Meeting Registration**

### Friday

**8:00 - 4:00 Annual Meeting Registration**

**Marriott Lobby**

### Saturday

**8:00 - 11:00 Annual Meeting Registration**

**Marriott Lobby**

## HOST HOTEL

**Marriott Riverside  
3400 Market Street  
Riverside CA 92501  
951-784-8000**

## REGISTRATION FEES

### CONFERENCE

### WORKSHOPS

	Full*	Fri.*	Sat.	Basic	Project Mgmt
SCA Members	\$150	\$80	\$70	\$60	\$75
Non members	\$165	\$85	\$80	\$60	\$85
Students	\$80	\$45	\$35		

\*Includes BBQ at the Hofer Ranch Friday Evening

## TRANSPORTATION

Riverside is located at the junction of the 60, 91, and 215 freeways. You will find the host hotel, the Marriott, on Market Street, between 4<sup>th</sup> and 5<sup>th</sup> Streets. Fourth Street actually serves as the entryway into the Marriott parking structure. The hotel is opposite the Convention Center.





## **TRANSPORTATION Cont.**

### **BY AIR**

Ontario International Airport serves Riverside. It is a 35 minute drive from the airport to the hotel.

**SHUTTLE SERVICE** – Contact the hotel 72 hours in advance with your flight information and tell them you are attending the SCA Annual General Meeting. This is a free service, but you must mention the name of the meeting.

### **DRIVING**

**From the Ontario Airport**, take Airport Drive east to Haven Avenue. Turn right on Haven (south) to the 60 freeway east. This is a left lane access ramp, after crossing over the freeway. Continue on the 60 east (Pomona Fwy) to the Market Street off ramp. Turn right at the bottom of the ramp and proceed past Fairmount Park to 5<sup>th</sup> Street. Turn left and the hotel entrance is on your left.

**From the West**, take your choice of freeways traveling east. The 10 (San Bernardino Fwy) east will join with the 91/215 just north of downtown Riverside. Take the 215/91 (Riverside Fwy) south to the Mission Inn Avenue off ramp. Turn right on Mission Inn and proceed to Market. Turn right on Market to 5<sup>th</sup> Street. Turn right on 5<sup>th</sup> and the hotel entrance is the first driveway on your left.

The 60 (Pomona Fwy) east has a Market Street off ramp. Turn right at the bottom of the ramp and proceed past Fairmont Park to 5<sup>th</sup> Street. Turn left and the hotel entrance is on your left.

The 210 East joins with the 15. Take the 15 south to the 60 interchange. Take the Riverside on ramp onto the 60 and proceed to the Market Street off ramp. (see above.)

**From the South**, take the 91 or 215 freeway and travel north.

The 91 (Riverside Fwy) has an off ramp at Mission Inn Avenue. Turn left on Mission Inn Avenue and proceed to Market Street. Turn right on Market to 5<sup>th</sup> Street. Turn right on 5<sup>th</sup> and the entrance to the hotel will be on your left.

The 215 joins with the 60 just prior to reaching Riverside. Continue on the 215/60 to the University Avenue off ramp. Turn right on University and continue to Market. Turn right on Market to 5<sup>th</sup> and turn right onto 5<sup>th</sup>. The Marriott entrance will be on the left.



## TRANSPORTATION cont.

**From the East,** take the 10 or 60 freeway and travel west.

The 10 has an interchange with the 215. Take the 215 south to the Mission Inn Avenue off ramp. Turn right on Mission Inn and travel to Market Street. Turn right on Market Street and continue to 5<sup>th</sup> Street. Turn right on 5<sup>th</sup>. The Marriott will be the first building on the left.

The 60 traveling west has an off ramp at University Avenue. Turn right on University and continue to Market. Turn right on Market to 5<sup>th</sup> and turn right onto 5<sup>th</sup>. The Marriott entrance will be on the left.

**From the North,** take the 215 freeway south to Mission Inn Avenue off ramp. Turn right on Mission Inn and travel to Market Street. Turn right on Market Street and continue to 5<sup>th</sup> Street. Turn right on 5<sup>th</sup>. The Marriott will be the first building on the left.

**PARKING** – Parking is available at the covered parking structure adjacent to the hotel for \$8.00 per day.

# ONE SYSTEM TO MANAGE THEM ALL!



Cuadra's **STAR** is the most flexible collections and records management software available today. It is used by organizations with the most challenging needs because STAR's functional robustness and its precise browser-based retrieval, together with Cuadra's commitment to its customers, are invaluable in helping them to manage their cultural and intellectual assets.

Visit our web site to learn more about it.



3415 S. Sepulveda Blvd., Suite 210  
Los Angeles, CA 90034 USA  
Phone: 800/366-1390  
Email: [sales@cuadra.com](mailto:sales@cuadra.com)  
Internet: [www.cuadra.com](http://www.cuadra.com)



## **8:30 - 9:00 Registration for Workshops**

## **9:00 - 4:30 Pre-Conference Workshops**

### **Workshop 1: Project Management**

**Embassy Room**

Instructor: Cathy Aster, Digital Collections Project Manager, Stanford University Libraries

The Project Management workshop is for anyone who has taken on a new, multifaceted, assignment—from moving your collections to creating a disaster recovery plan—the concepts of project management can be applied to any archival project. In this one-day workshop you will learn the basic principles of project management and how these principles can be applied to your archival projects. Exercises, handouts, and practice situations will help you understand the basic components of a well-managed project, with a special focus on managing digital projects.

### **Workshop 2: Basics of Archives**

**Riverside Public Library Auditorium**

**3581 Mission Inn Ave.**

Instructors: Laren Metzger, Deputy State Archivist, California State Archives  
Teena Stern, Archival and Historical Consultant

The Basics of Archives is for people who work or volunteer in organizations that deal with the past; whether it's a museum, historical society, local government office, local library history room, or a college archives. You'll get practical advice, sample forms and policies, and learn best practices for collecting, organizing, protecting, and helping people use the treasures in your care.

## **9:00 - 12:30 Board meeting**

**Imperial**

## **12:00 - 5:00 General registration**

**Marriott Lobby**

## **1:00 - 2:30 Tour of Mission Inn**

**Mission Inn Museum**

Take a 75 minute walking tour led by trained docents on the art, architecture and history of the Mission Inn and see parts of the Inn that are inaccessible to the general public.



# THURSDAY ♦ MAY 7

---

## **2:00 - 4:30 Leadership meeting**

**Imperial**

Committee chairs and current and incoming Board Members should attend this meeting, and anyone interested in planning the Society's future is cordially invited to attend!

## **3:00 - 4:30 Tour of Mission Inn**

**Mission Inn Museum**

Take a 75 minute walking tour led by trained docents on the art, architecture and history of the Mission Inn and see parts of the Inn that are inaccessible to the general public.

## **5:30 - 6:00 Reception and Orientation for Newcomers and First Timers**

**Hosted by Hollinger Metal Edge**

**Riverside County Court House**

Are you new to SCA or the AGM? Come and meet other new members and first-time attendees along with the SCA Board and Committee Chairs before attending the Opening Reception. Get advice about how to get the most out of the AGM. Learn more about how SCA works. Connect a few names and faces before the real hustle and bustle begins.

## **6:00 - 7:30 Opening reception**

**Sponsored by Hollinger Metal Edge**

**Riverside County Court House**

Join old friends and make some new ones in the historic Riverside County Courthouse.

## **7:30 - 9:00 Downtown Diversions**

As you stroll down the Main Street Mall returning to the hotel, take a few moments to stop and view some of the downtown museums, listed on the next page, which will be open on Thursday night. **Admission is free.**



*Riverside County Courthouse - Courtesy of UCR Special Collections & Archives (Collection 285)*



## California Museum of Photography & Sweeney Art Museum

These museums are adjacent to one another on the corner of the mall and University Avenue. Walking back from the courthouse, you will encounter CMP first. Take a step to the far side of the mall and view the large camera on the upper story. California is windowed from the Museum of Photography and the Sweeney Art Museum.

## Mission Inn Museum

For those of you who did not have an opportunity to take the Mission Inn Tour, this museum at the corner of the mall and Mission Inn Avenue will provide an interesting glimpse into the Inn's history.

## Riverside Art Museum

Two blocks from the mall on Mission Inn Avenue, the museum is housed in a Julia Ward Morgan designed facility which originally was constructed for the local YWCA.

## Riverside Metropolitan Museum

This was once the main post office building for Riverside and is just a block from the mall on Mission Inn Avenue, opposite the Riverside Public Library.



*Citrus Experiment Station - Courtesy of UCR Special Collections & Archives*



*Harada House - Courtesy of Riverside Metropolitan Museum*



*Courtesy of UCR Special Collections & Archives (Collection 038)*



# OCLC Western

## Digital and Preservation Programs

(DPP)

If your institution is ready to develop a digital collection or is engaged in preserving the integrity of your physical collection, OCLC Western is prepared to assist.

Our DPP team offers education and support at every point in the process. From grant development and consulting services to a comprehensive selection of education and training courses, our specialists provide expert professional guidance to ensure that all your planning, development and preservation objectives are successfully met.

For more information on OCLC Western Digital and Preservation Programs, please contact **Gayle Palmer** or **Linda Stewart** at 1-800-854-5753, or visit our website at [www.oclc.org/western](http://www.oclc.org/western) for a complete list of our services, seminars and classes.

OCLC Western's two-hour webinars are a convenient and affordable way to broaden your understanding of the issues pertaining to digital collections.

**Creating Digital Newspapers  
for the Web**  
May 13, 2009  
10 a.m.–12:00 p.m.

**Developing and Managing  
Digital Programs**  
May 28, 2009  
2:00 p.m.–4:00 p.m.

**Licensing and Negotiations:  
Intellectual Property issues  
for Digital Libraries Webinar**  
June 24, 2009  
10 a.m.–12:00 p.m.

For more information and to register, please visit [www.oclc.org/western/training](http://www.oclc.org/western/training)



# Friday ♦ May 8

---

**8:00 - 4:00 Registration**

**Marriott Lobby**

**8:00 -5:00 Vendors & Silent Auction**

**Regency Ballroom**

**9:00 - 10:00 Plenary Session**

## **Cultivating the Collaboration Fields**

Judge Victor Miceli,

Riverside County Superior Court Judge, Retired

Cultivating collaboration requires dealing with some of the ground which the plow overturned as well as nurturing the seeds and plants. Judge Miceli has extensive experience working with historical projects in the Riverside area and establishing collaborative relations both within the historical and judicial communities. This experience proved important in the effort to restore the Riverside County Courthouse as part of the county centennial in 1993 and in his current efforts to revive the Evergreen Cemetery grounds. Judge Miceli brings a citizen's perspective on historic projects and years of experience to bear on projects. He will share his experiences and some insights into how projects are accomplished.

**10:00 - 10:30 Refreshments, Vendors, and Silent Auction Break**

**10:30 - 12:00 Sessions**

## **Session 1: Rediscovering, Redescribing, and Re-envisioning Long-held Collections: The Bancroft Library Survey Project**

Teresa Mora, The Bancroft Library, UC Berkeley

Marjorie Bryer, The Bancroft Library, UC Berkeley

Amy Croft, The Bancroft Library, UC Berkeley

Dana Miller, The Bancroft Library, UC Berkeley

Elia Van Lith, The Bancroft Library, UC Berkeley

In February 2008, with foundation grant funds from the Mellon and Rosalinde and Arthur Gilbert Foundations, the Bancroft Library hired four archivists to survey the Bancroft's entire manuscript collection of approximately 55,000 linear feet—or roughly ten miles of holdings. The survey archivists and the project supervisor will introduce the survey, summarizing why it was needed, the





planning and preparation done for the survey, how it was originally envisioned, and the actual day-to-day workings of the survey, including how the workflow has deviated from what was envisioned, the tools used, and the challenges encountered. The presentation will also include a slide show of gems from The Bancroft's collections and conclude with a few useful tips for repositories contemplating mounting a survey of their own.

## **Session 2: From Vault to Computer/TV Screen: Sharing Your Moving Image Treasures with the Whole World**

Angelo Sacerdote, Bay Area Video Coalition

Polina Ilieva, UC San Francisco

Rebekah Kim, Gay, Lesbian, Bisexual, Transgender Historical Society

Janel Quirante, Hoover Institution Archives, Stanford University

All archival repositories have moving image collections: some are extensive and include thousands of items, others contain just several dozen videotapes. How can archives make these treasures accessible for archival users on their personal or classroom computers? Do video sharing sites and DVD-on-demand services satisfy outreach, reference, publicity, and access demands? Archivists from three diverse institutions will share their experiences using Amazon, the Internet Archive, and YouTube to disseminate their videos. This session will also discuss current developments in the fields of moving image preservation, digitization, cataloguing, and copyright.

## **Session 3: The Colorado River, the Los Angeles Aqueduct, and the Owens Valley: Archival Collections for Their Study**

Peter Blodgett, Huntington Library

Rusty Michalak, Libraries of the Claremont Colleges

Paul Soifer, Department of Water and Power Historical Records Program

Clay Stalls, Loyola Marymount University

Archivists and historians from four Southern California institutions will discuss relevant archival sources for the study of an important theme in California history, the development of the water resources of California. Speakers will discuss collections as they relate to water issues in the area including the Colorado River, the Los Angeles Aqueduct, the Owens Valley, and Mono Basin as well as inform us of the relevance of these collections to historiographical issues.



## **12:00 - 12:20 Silent Auction and Vendors Break**

## **12:20 - 1:45 Luncheon**

### **Archimedes: Ancient Text Revealed with X-ray Vision**

Dr. Uwe Bergmann, Stanford Synchrotron Radiation Lightsource

Archimedes of Syracuse (287 - 212 BC) is considered one of the most brilliant thinkers of all times. The 10<sup>th</sup>-century parchment document known as the Archimedes Palimpsest is the oldest surviving copy of his work. Much of the writings have been imaged by various optical techniques, but on some pages and passages these methods failed. A breakthrough in uncovering the missing writings has recently been achieved at Stanford, with a technique called x-ray fluorescence imaging. Please join Uwe Bergmann in a fascinating journey of a 1000 year old parchment from its origin in Constantinople to a particle accelerator in Menlo Park, California. Uwe Bergmann is a physicist at the SLAC National Accelerator Laboratory whose interest is in the development and application of novel synchrotron-based x-ray techniques.

## **2:00 - 3:30 Sessions**

### **Session 4: Working with the National History Day Researcher**

Gwen E. Granados, NARA - Pacific Region (Laguna Niguel)

Lourdes Morales, Constitutional Rights Foundation

Melanie Sturgeon, Arizona State History & Archives Division

Increasingly, National History Day students have been contacting archival repositories. They are uncertain about archives and more than a little intimidated by the structure and the rules of the research room. However, they are a large group of researchers, who could become lifelong patrons. For archives and archivists, this is a community of researchers that is uniquely oriented toward what we do. NHD requires that students utilize primary source materials in their projects.

Many archivists have expressed a desire to work with these students, but don't know how to address such young researchers (most are 12-18 years of age) and in fact, many archives don't allow children to research at all. This panel will attempt to demystify the NHD competition with a focus on the role that primary sources play. The session will present strategies from archivists who have successfully integrated the NHD student into their research rooms.



## **Session 5: Archiving the Web: Archive-It**

Molly Bragg, Internet Archive: Archive-It  
Henry Lowood, Stanford University Libraries  
Cathy Nyhan, San Francisco Public Library  
Claude Zachary, University of Southern California

The need to preserve organizational websites is becoming more and more urgent as information is created and distributed in digital form. Many institutions still do not have the infrastructure and/or budget to do this internally and use vendors. Archive-It, a subscription service from the Internet Archive, has become a popular choice for a wide range of institutions. This session will feature speakers from academic and public archives, and a representative from Archive-It, discussing how they are addressing archiving their websites.

## **Session 6: Selecting Collection Management Software**

Jessica Lemieux, Hoover Institution Archives,  
Stanford University  
Erica Bennett, Fullerton College  
Ilene Slavick, Cuadra Associates  
Bonnie Smith, The Aerospace Corporation

Collection management software can help improve access to your collections and assist you in analyzing and improving your workflow, but selecting the right system for the needs of your archives can be a challenge. This session will detail a set of basic criteria for selection as well guide you through the potential benefits and pitfalls of selecting and implementing collection management software.

## **3:30 - 3:50 Silent Auction and Vendors Break**

## **3:50 - 5:30 Members' Meeting followed by committee meetings**

All SCA members are encouraged to attend the Members' Meeting to hear about recent events in the Society. This is also your chance to express your views on the future of the Society. And most importantly, you need to attend to be eligible to collect one of the fine door prizes—a year's free membership!



# Friday ♦ May 8

Committees will meet immediately following the members' meeting. If you would like to become involved in the work of SCA, stop by the committee of your choice and join the discussion!

## 6:00 Transportation from hotel to Hofer Ranch

Transportation to and from the Riverside Marriott is provided. Due to parking limitations at the ranch, those attending the barbecue **must** take the bus. The bus will leave from the hotel at 6:00 PM. This is an outdoor event. You might want to bring a jacket, as May evenings can be cool.

## 7:00 - 9:00 BBQ at Hofer Ranch

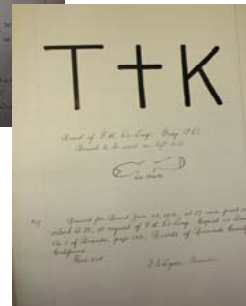
Come celebrate the area's important agricultural heritage by spending an evening in the heart of the Cucamonga Valley, one of California's oldest and finest grape growing and wine producing regions. Join us for a night under the stars at the historic Hofer Ranch, home to one of the oldest family-owned vineyard operations in California. Listed on the National Register of Historic Places in 1994, the ranch is a wonderful example of a Southern California farm that transcends the centuries. As you enjoy a delicious barbecue dinner and live entertainment among the century-old Eucalyptus and Pepper Trees, you will have an opportunity to sample some of the award-winning wines produced by Galleano Winery from the grapes grown on the ranch. So put on your jeans, grab your partner, and join us at the ranch!

## 9:00 - Transportation from Hofer Ranch to hotel

Bus transportation will leave the Hofer Ranch promptly at 9:00 for the return trip to the hotel.



*Riverside County  
Brands - Courtesy of  
Riverside County  
Archives*



Organizing data for eloquent presentation!

## Get finding aids and more with Eloquent Archives™ software

### ACCESSIONS & STORAGE

Track movement and control storage space, gathering statistics on usage and volume. Manage workflow while building finding aids.

### REFERENCE SERVICES

Provide intuitive keyword or precision logic searching. Shopping cart requests by email. Control over workflow and costs of service.

### CONTENT & METADATA

Describe with DACS, ISAD(G) or RAD and control authorized names with ISAAR. Attach rich digital content of all media types.

### CLICK PUBLISHING

Auto-publish EAD, HTML, PDF, RTF with custom specification. Export EAD & MARC with return hyperlinks for import into library and other databases.



Don't waste your professional talents tinkering with software or waiting for your IT department. Get on with describing your rich heritage and serving researchers. Funding comes quickly when stakeholders see results. Use **Eloquent Archives™** for as little as \$98.50/month. *You CAN make it happen!*



*eloquent*™ **Archives™**  
WEB BASED KNOWLEDGE MANAGEMENT

**Start your 60-day free  
trial today!**  
(no obligations)  
[info@eloquent-systems.com](mailto:info@eloquent-systems.com)

1-800-663-8172/101 [WWW.ELOQUENT-SYSTEMS.COM](http://WWW.ELOQUENT-SYSTEMS.COM)



The Archivists' Toolkit is the first open source archival data management system.

Designed for archivists by archivists.

Please come and visit us in the exhibit hall!

[www.archiviststoolkit.org](http://www.archiviststoolkit.org)  
funded by The Andrew W. Mellon Foundation



*Riverside Fire Engine - Courtesy of the  
Riverside Public Library Local History  
Collection*



*Fox Theater - Courtesy of UCR Special  
Collections & Archives (Collection 007)*



## 8:30 - 11:00 Registration Marriott Lobby

## 8:45 - 10:15 Sessions

### **Session 7: Beyond the Silos of the LAMs: Collaboration Among Libraries, Archives, and Museums**

Lynda Bunting, Museum of Contemporary Art, Los Angeles

Lara Michels, Judah L. Magnes Museum

Cheryl Miller, Autry National Center Institute for the Study of the American West

Mary Morganti, California Historical Society

Panelists will take a look at how libraries, archives, and museums interact and collaborate when they are in the same institution. The challenges faced by archives and libraries that are within museums and how they deal with those problems will be addressed. The session will highlight specific institutions that have taken steps to unify their LAM aspects including collection management and other policies, procedure manual, an integrated website, and a search portal that allows searches across a variety of institutional systems.

### **Session 8: Strangers in a Strange Land: Collaborating with Donors to Bring in and Develop Major Collections**

Daryl Morrison, UC Davis

Gretchen Dempewolf, UC Santa Cruz

Michael Wurtz, University of the Pacific

The speakers will present case studies on collaborations and arrangements made with donors and others to bring in and develop collections with statewide, national and international significance. The title *Strangers in a Strange Land* (referencing Robert A. Heinlein science fiction book) connotes an image of Special Collections staff operating in a strange world of publicists, attorneys, and literary rights executors, while donors and their representatives must operate in an unfamiliar world of research libraries with their requirements. Featured collections include the Michael and Margaret B. Harrison Western Research Collection and the Gary Snyder Papers, University of California, Davis; the John Muir Papers and the Brubeck Collection, University of the Pacific; and the Robert A. and Virginia G. Heinlein Papers, University of California, Santa Cruz.



## Session 9: A Call to Action for California Collections

Barclay Ogden, California Preservation Program

Julie Page, California Preservation Program

The Institute of Museum and Library Services funded California to undertake a one-year project (2008-09) to develop a statewide preservation plan for heritage collections, titled the California Connecting to Collections Project. The goals of this project were to create a shared vision to support preservation efforts among heritage institutions in California and to develop a plan to address these challenges. Learn about how your archives can be a part of an innovative statewide collaborative plan to shape California's stewardship of archives and other heritage collections now—and for the future.

**10:15 - 10:30 Break Refreshments**

**10:30 - 12:00 Sessions**

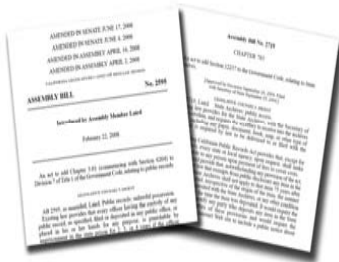
## Session 10: Records and the Law: A Review of Recent Legislation Impacting the Archival Profession

Jim Hofer, Riverside County Archives

David Keller, Metropolitan Water District of Southern California

Nancy Lenoil, California State Archives

Jean Pasco, Orange County Archives



*Courtesy of California State Archives*

This session discusses new national and California state legislation as well as the nuts and bolts of how archivists must comply with various state laws requiring redaction of sensitive, personal information. Topics include: Preserving the American Historical Record (PAHR) campaigns; recent federal and state legislation effecting archivists such as the Health Insurance Portability and Accountability Act or HIPAA; and a discussion of the day-to-day realities of complying with the new redaction law, as well as providing information on the state replevin legislation.

## Session 11: Artists and Writers in the Archives: Creative Uses and Conceptions of the Archive

Tanya Hollis, California Historical Society

Michelle Morton, Cañada Community College

Catherine Powell, San Francisco State University





A fascination and engagement with historical materials by artists and writers has fueled many recent international art projects, ranging from public and conceptual art installations, to live performances, to the creation of historical geographies. Writers have taken archives as conceptual and literal points of departure for fictional histories, particularly "recovered" histories of people generally absent from the historical record. The incorporation of archival collections into the creative process requires archivists and their institutions to think differently about the use of our resources, and the role of archivists as facilitators between their institutions and this emerging audience. Panelists will examine some of their engagements with artists, writers and other non-traditional users, with an eye toward exploring what they are seeking from their institutions, how artists and writers view the archives and archivists, and how we can meet them as collaborators and supporters of these new works.

## Session 12: Short Attention Span Theater

Can't sit still for a whole session? Want to mix it up with other attendees on a variety of topics? This is a more active session with groups centered around several topics. Participants have the opportunity to choose a group: topic a, topic b, topic c, etc. For 20 minutes, that group of 5-8 people will discuss the topic, facilitated by an expert on the issue. After the 20 minutes, everyone chooses whether he/she wants to switch groups or stay and continue the conversation. There will be four, 20-minute periods devoted to the topics listed below.

2.0: Polina Ilieva - UC San Francisco	Outreach: Dale Ann Steiber - Occidental College
Career : Jennifer Goldman - Huntington Library Dan Lewis - Huntington Library	Grant writing: Marion Mitchell-Wilson - Inlandia Institute
Ethics: Sue Hodson - Huntington Library Julie Graham - UCLA	Security: Paul Wormser - NARA-Pacific Region (Laguna Niguel)

Some people will bond because they seek similar knowledge while others will connect because they are facing the same challenges. Everyone will learn from others in the group as well as the facilitator. Some discussions may even continue in the hall after the session.



## **12:15 - 1:45 Awards Luncheon**

### **Co-ops: Not Only for Farms but Archives**

Dr. Larry Burgess, A.K. Smiley Public Library

Recipients of the Mink Scholarship and Archives Appreciation Award will be introduced followed by an opportunity to hear SCA's number one raconteur and second president, Dr. Larry Burgess. Director and former archivist of the A.K. Smiley Public Library in Redlands, Dr. Burgess is an author of numerous books and a speaker known for his insightful and often humorous views on California history and related topics. Dr. Burgess resides in a century old historic house in the midst of a historic orange grove.

## **2:00 - 3:30 Sessions**

### **Session 13: One Day, Many Archives: The Making of the LA as Subject Archives Bazaar**

Liza Posas, Autry National Center

Susan Anderson, University of Southern California

Philip Ethington, University of Southern California

Robert Marshall, California State University, Northridge

This session will focus on the creation, development, and planning of the "LA as Subject (LAAS) Archives Bazaar," an ever-growing annual event that is now held during National Archives Month. The session will also discuss the creation of the archives forum that makes up "LA as Subject" and the challenges and successes of this collaboration.

Through the Archive Bazaar, LAAS members can exhibit or provide information about their collections to a wide audience of researchers, educators, and community members. Attendees can browse collections, schedule research visits, consult with experts, and participate in educational programming. The latest development involves LAAS collaborating with library schools to implement a student volunteer and internship program.



## **Session 14: Don't Compete - Collaborate**

Marion Mitchell-Wilson, Inlandia Institute  
Steve Lech, Riverside Historical Society  
Rose Mayes, African American Historic Society  
Reggie Woolery, California Museum of Photography  
John Worden, Mission Inn Museum

A panel of writers, museum directors and education curators, historical society presidents, and other cultural heritage service providers will share how their non-traditional collaborations have heightened interest in Riverside's heritage.

## **Session 15: Sharing Metadata: Building Collections and Communities**

Robin Chandler, UC San Diego Libraries  
Brad Westbook, UC San Diego Libraries  
Kevin Rundblad, UCLA

Libraries, archives, and museums cannot afford to think about collections only in the context of the local community. Sharing benefits our users, and we can no longer assume our users will come in through the "front door." Cultural institutions must get their content "into the flow" where working users will discover and reap the benefits of digital content delivery. The speakers in this session will describe the benefits of creating repurposable metadata discoverable in multiple environments; discuss some of the obstacles challenging institutions to create sharable metadata; compare two mechanisms for creating repurposable metadata; and share some success stories where leveraging metadata in social networking environments helped users discover the breadth and depth of an institution's collections.



*Main Street, Riverside - Courtesy of UCR  
Special Collections & Archives (Collection  
007)*

**4:00 - 5:00 SCA Board wrap-up meeting**



# **Recognition and Acknowledgements**

Thanks to Sara Stilley of UCR Special Collections & Archives for the design of the program, post card and related material for the 38<sup>th</sup> Annual General Meeting.

Eric Milenkiewicz ably handled the registration tasks for the meeting, learning the ins and outs of the computer program and getting everyone matched with their appropriate tickets and events.

A special vote of thanks goes to Paul Hofer for the generous access to the ranch and the refreshments at the BBQ and to Jim Hofer for arranging for the entertainment.

Rebekah Kim kindly volunteered once again to be the initial contact with vendors and exhibitors.

Thanks to Don Galleano and the Galleano Winery for their part in providing refreshments at the Hofer Ranch BBQ.

Thursday's reception was sponsored by Hollinger Metal Edge. Thanks to Larry Gates and Bob Henderson for their support.

Mattie Taormina wore two hats as a member of both the Program and Education Committees. Many thanks to her for bringing the Project Management workshop to life.

Brooke Black, Jessica Lemieux, and Sara Lott all put in extra hours creating sessions from the tiniest seed of a request by general SCA members. Kudos for the cage rattling and speaker hunting they provided.



## **Program Committee**

Chair: Laura O'Hara, SLAC National Accelerator

Laboratory

Pennington (Penny) Ahlstrand, Independent Consultant

Brooke Black, The Huntington Library

Connor Casey, Labor Archives and Research Center, San

Francisco State University

Robin Chandler, UC San Diego

Michael Griffith, County of Santa Clara

Jessica Lemieux, Hoover Institution

Sara Lott, Computer History Museum

Aimee Morgan, Stanford University

Lindy Narver, Mission Viejo Public Library

Charlene Nichols, Jet Propulsion Laboratory

Dale Ann Steiber, Occidental College

Mattie Taormina, Stanford University

Natalie Zagami, California State Polytechnic University,

Pomona

## **Local Arrangements Committee**

Theresa Hanley, Museum of History and Art, Ontario

Jim Hofer, Riverside County Archives

Rebekah Kim, Gay, Lesbian, Bisexual, Transgender

Historical Society

Eric Milenkiewicz, UC Riverside

Steve Spiller, Mission Inn Museum

Chuck Wilson, UC Riverside

....





SOCIETY OF  
**American  
Archivists**

is

as

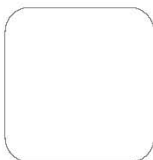
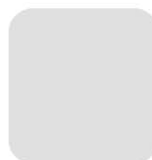
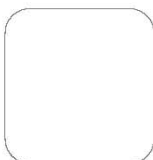
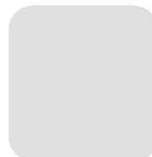
easy

as

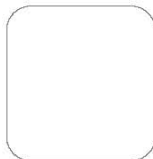
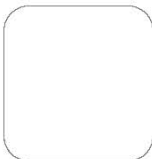
...



**wesome** networking opportunities  
with more than 5,500 members  
across the country



**oost** your knowledge with *American  
Archivist* and books written by  
experts in the field



**areer-skills** enrichment  
through webinars, workshops,  
and an annual meeting



CONGRATULATIONS TO THE  
SOCIETY OF CALIFORNIA ARCHIVISTS  
ON A SUCCESSFUL CONFERENCE

866.SAA.7858 | [www.archivists.org](http://www.archivists.org)



# Schedule at a Glance

## THURSDAY

<b>8:30 - 9:00</b>	Registration for workshops at workshop site.	
<b>9:00 - 4:30</b>	<i>Workshop 1: Project Management</i>	<b>Embassy</b>
<b>9:00 - 4:30</b>	<i>Workshop 2: Basics of Archives</i>	<b>Riverside Public Library Auditorium 3581 Mission Inn Avenue</b>
<b>9:00 - 12:30</b>	Board meeting	<b>Imperial</b>
<b>1:00 - 5:00</b>	General registration	<b>Marriott Lobby</b>
<b>1:00 - 2:30</b>	Tour of Mission Inn	<b>Mission Inn Museum</b>
<b>2:00 - 4:30</b>	Leadership meeting	<b>Imperial</b>
<b>3:00 - 4:30</b>	Tour of Mission Inn	<b>Mission Inn Museum</b>
<b>5:30 - 6:00</b>	Reception and Orientation for Newcomers and First Timers	<b>Riverside County Courthouse</b>
<b>6:00 - 7:30</b>	Opening reception	<b>Riverside County Courthouse</b>
<b>7:30 - 9:00</b>	Downtown Diversions California Museum of Photography Sweeney Art Museum Mission Inn Museum, Riverside Art Museum, Riverside Metropolitan Museum	





# Schedule at a Glance

## FRIDAY

<b>8:00 - 5:00</b>	<b>General Registration</b>	<b>Marriott Lobby</b>
<b>8:00 - 5:00</b>	<b>Vendors and Silent Auction</b>	<b>Regency</b>
<b>9:00 - 10:00</b>	<b>Plenary Session</b>	<b>Salon B</b>
<b>10:00 - 10:30</b>	<b>Silent Auction and Vendors Break</b>	<b>Regency</b>
<b>10:30 - 12:00</b>	<b>Sessions</b>	
	<i>Session 1: Rediscovering, Re-describing and Re-envisioning Long-held Collections: The Bancroft Library Survey Project</i>	<b>Embassy</b>
	<i>Session 2: From Vault to Computer/TV Screen: Sharing Your Moving Image Treasures with the Whole World</i>	<b>Imperial</b>
	<i>Session 3: The Colorado River, the Los Angeles Aqueduct, and the Owens Valley: Archival Collections for Their Study</i>	<b>Salon B</b>
<b>12:00 - 12:20</b>	<b>Silent Auction and Vendors Break</b>	<b>Regency</b>
<b>12:20 - 1:45</b>	<b>Luncheon</b>	<b>Salon A</b>
	<i>Archimedes: Ancient Text Revealed with X-ray Vision. Dr. Uwe Bermann, Stanford Synchrotron Radiation Lightsource</i>	
<b>2:00 - 3:30</b>	<b>Sessions</b>	
	<i>Session 4: Working with the National History Day Researcher</i>	<b>Embassy</b>
	<i>Session 5: Archiving the Web: Archive-It</i>	<b>Imperial</b>
	<i>Session 6: Selecting Collection Management Software</i>	<b>Salon B</b>
<b>3:30 - 3:50</b>	<b>Silent Auction and Vendors Break</b>	<b>Regency</b>
<b>3:50 - 5:00</b>	<b>Members' meeting followed by committee meetings</b>	<b>Salon B</b>
<b>6:00</b>	<b>Transportation from hotel to Hofer Ranch</b>	<b>Hotel Entrance</b>
<b>7:00 - 9:00</b>	<b>BBQ at Hofer Ranch</b>	
<b>9:00</b>	<b>Transportation from Hofer Ranch to hotel</b>	



# Schedule at a Glance

## SATURDAY

**8:30 - 11:00 General Registration**

**Marriott Lobby**

**8:45 - 10:15 Sessions**

**Session 7:** *Beyond the Silos of the LAMs: Collaboration  
Among Libraries, Archives, and Museums*

**Embassy**

**Session 8:** *Strangers in a Strange Land; Collaborating with  
Donors to Bring in and Develop Major Collections*

**Imperial**

**Session 9:** *A Call to Action for California Collections*

**Regency Ballroom**

**10:15 - 10:30 Break**

**Regency Ballroom**

**10:30 - 12:00 Sessions**

**Session 10:** *Records and the Law: A Review of Recent  
Legislation Impacting the Archival Profession*

**Embassy**

**Session 11:** *Artists and Writers in the Archives: Creative  
Uses and Conceptions of the Archive*

**Imperial**

**Session 12:** *Short Attention Span Theater*

**Regency Ballroom**

**12:15 - 1:45 Awards Luncheon**

**Poolside Patio**

*Co-ops: Not Only for Farms but Archives*

Dr. Larry Burgess, A.K. Smiley Public Library

**2:00 - 3:30 Sessions**

**Session 13:** *One Day, Many Archives: The Making of the  
LA as Subject Archives Bazaar*

**Embassy**

**Session 14:** *Don't Compete - Collaborate*

**Imperial**

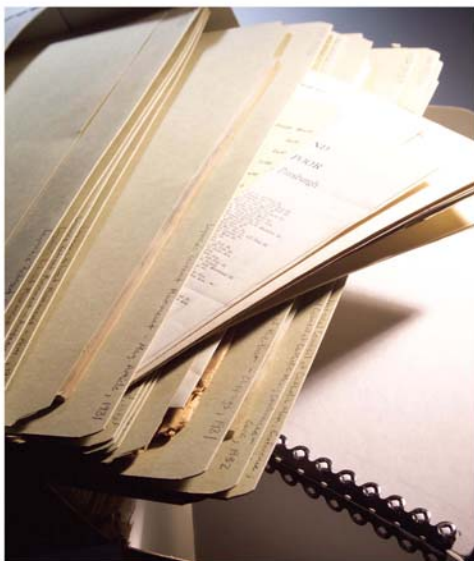
**Session 15:** *Sharing Metadata: Building Collections and  
Communities*

**Regency Ballroom**

**4:00 - 5:00 SCA Board wrap-up meeting**

**Embassy**





Magnetic media preservation  
and deacidification products and services for  
archival collections.



**PreservationTechnologies**

A WORLD LEADER IN COLLECTIONS PRESERVATION

[www.ptlp.com](http://www.ptlp.com)