

# SOCIETY OF CALIFORNIA ARCHIVISTS NEWSLETTER

Number 126

Winter 2006

## SHAKEN OR STORED? MANAGING ARCHIVAL CHANGE IN THE 21ST CENTURY: 2006 ANNUAL GENERAL MEETING IN SAN FRANCISCO



*The Burning City. From Views of San Francisco streets and scenes, BANC PIC 1905.12208-PIC. Courtesy of the Bancroft Library.*

The Local Arrangements Committee is proud to welcome SCA to San Francisco during this centennial year of the 1906 earthquake and fire. This year's meeting promises to be the best yet, as we celebrate both SCA's 35th Anniversary, and the Western Archives Institute's 20th Anniversary.

The program promises to be a stellar one this year! As the AGM lands not only in the anniversary year of the earthquake and fire, but the anniversary month, less than two weeks after the very day of the quake, which occurred on April 18, 1906, it's an excellent time for remembrance, reflection, planning and activity. We have a number of sessions on topics that are both historically relevant as well as timely: disaster prevention and response, the history of earthquakes and earthquake research, managing backlog, digital copyright, care of photographic negatives, and a report on the California Population Project, to name just a few.

This year's Plenary Speaker should also get people's attention: Dr. David Carmicheal, the Georgia State Archivist, who was one of the senior archival professionals who toured the Gulf region after the Katrina disaster hit last year. He'll share his observations about the disaster, the response to the disaster, and other relevant material.

The conference will be held at the lovely Stanford Court Hotel, located at the top of Nob Hill. Nob Hill is one of San Francisco's signature neighborhoods, and the Stanford Court is a great place to explore the city from, and is convenient to all of downtown, Chinatown, and North Beach on the California streetcar line. With its beautiful, elegant guest

rooms and meeting rooms, and historic displays, the Stanford Court Hotel provides the perfect backdrop for our meeting.

Our opening reception on Thursday evening, April 27, will be generously hosted by Wells Fargo, courtesy of their Historical Services staff, and will take place at the Wells Fargo History Museum on Montgomery Street. The evening's program will serve not only to welcome SCA's membership, but also as an anniversary party for WAI, with members from WAI's past classes attending. We invite you to come join us for what will be a wonderful evening and opportunity to reacquaint with old classmates and colleagues. Pre-registration for the opening reception is required by April 10.

There will be a number of open houses to some of San Francisco's many cultural institutions, including the California Historical Society, the Society of California Pioneers, and the newly reopened de Young Museum in Golden Gate Park. Some of the sites selected also have exhibits marking the earthquake centennial. A daylong tour to Pt. Reyes National Seashore, along the San Andreas Fault, has also been planned.

*Continued on page 3*

### *In This Issue*

Shaken or Stored?	1	Member Information	7
President's Message	2	Repository News	9
Computer Marketing	3	Announcements	10
Treasurer's Report	5	20th Annual WAI	11

## PRESIDENT'S MESSAGE

The year is flying by as usual, and we are fast approaching our Annual General Meeting in San Francisco. Our program committee, ably chaired by Dan Lewis, worked hard to develop a very interesting array of workshops, sessions, and talks, keeping the centennial of the San Francisco earthquake and the very recent disasters that have befallen the Gulf States in the forefront of our awareness. We will also have a special event during our opening reception to honor the twentieth anniversary of the Western Archives Institute. I look forward to seeing many of you there.

Your Board of Directors has been working on a thorough revision of the Society's Handbook to bring it up-to-date and keep it relevant to our ongoing activities. We will be holding a special meeting in March at the Huntington Library to wrap up our work before the AGM.

As more and more of us are turning to the Internet for more of our information needs, the Board is turning its attention to SCA's own Website. We've established a new committee to focus on the SCA Website at [www.calarchivists.org](http://www.calarchivists.org) so we can make our website an increasingly useful resource that provides timely information about all aspects of the SCA. If you have web skills and are interested in working on this committee please let me know. The Website is currently undergoing a redesign by the talented Alex Hauschild of UCSB's California Ethnic and Multicultural Archives that we hope to have ready by the AGM. I would like to especially thank Carolyn Garner-Reagan of the Arcadia Public Library for her steadfast shepherding of the Website over the past six years!

This year has been one of transition for several of our committees. Sue Hodson of the Huntington Library led our Development Committee for many years and did a great job in building our important endowment funds. She has handed over the reins of the committee to the capable hands of Kenneth McGuire of the St. Vincent's Medical Center Historic Conservancy. Lucy Barber brought great energy to the Government Affairs Committee over the past several years, and has moved on from the State Archives to work in Washington DC at the NHPRC. And Debra Hansen of SJSU headed the Publications Committee for five years and brought the SCA's Archival Directory into the digital age. Susan Jones of the Southern California Library for Social Studies & Research has taken over as Chair of Publications. Many thanks to Sue, Lucy, and Debbie for their dedicated service to SCA.

As we are often reminded, as a fully volunteer organization, our committees are the life-blood of SCA and are the vehicles for our membership to participate in the work of our Society. Whatever your professional passion or area of interest is, we would welcome your energy in helping us move forward into the increasingly challenging future of archival work. Consult [www.calarchivists.org/contacts.html](http://www.calarchivists.org/contacts.html) and contact the chair of the committee that most interests you for

information on how to get involved, or feel free to contact me directly with any general questions you might have about SCA.

*Claude Zachary*

### CONTRIBUTE TO THE SILENT AUCTION!

This year at the AGM, there will be a Silent Auction to benefit SCA's Scholarship and Educational Funds. We are looking for books, limited edition prints, photographs, maps, ephemera, and other rare and unique items. If you have something you would like to contribute, please contact either Pat Keats ([pkeats@california-pioneers.org](mailto:pkeats@california-pioneers.org)) or Wendy Welker ([wendy@calhist.org](mailto:wendy@calhist.org)).

### THE SOCIETY OF CALIFORNIA ARCHIVISTS, INC.

The Society of California Archivists, Inc. exists to support and develop those who collect, care for, and provide access to the documentary heritage of California and adjoining areas. To this end it

1. acts as a vehicle for dissemination of information about archival collections, issues, and methodology to the profession and the public;
2. provides a forum for the discussion of matters related to the creation, preservation, and use of historical documents;
3. develops, offers and supports archival education programs;
4. cooperates with individuals and organizations on matters of common concern; and
5. advocates the identification, collection, preservation, use, and appreciation of historical records and manuscripts.

The SCA Newsletter is published quarterly on March 15, June 15, September 15, and December 15. All submissions and advertisements for future issues, and all letters to the editors and inquiries regarding the newsletter should be sent to the Newsletter Editors:

Josh Schneider and Jessica Lemieux  
The Bancroft Library  
University of California, Berkeley  
Berkeley, CA 94720-6000  
Tel: (510) 642-8175  
Email: [jshneid@library.berkeley.edu](mailto:jshneid@library.berkeley.edu)

Copy Deadlines: August 1, November 1, February 1, & May 1

Format for Submissions: While not mandatory, articles and items submitted for consideration should be sent via disc, cd or e-mail.

[www.calarchivists.org](http://www.calarchivists.org) ©2005

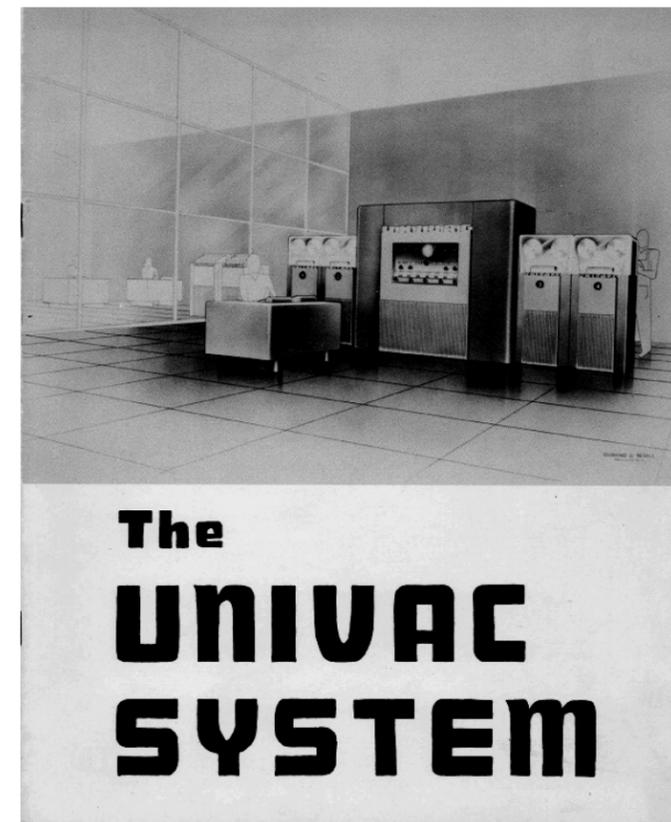
## SELLING THE COMPUTER REVOLUTION: MARKETING BROCHURES IN THE COLLECTION

Computer marketing today directs the web surfer to a gleaming array of products just a mouse click away. But how have the ways in which computers were sold in the past changed to reflect the larger public perceptions of what computers are and what they mean to us?

The history of computer marketing provides a fascinating window into how both popular perceptions and the common understanding of computers have changed. Given the omnipresent nature of computers in 21st century everyday life, where a new tech gizmo is announced daily, how were computers first sold and to whom? The Computer History Museum's new online exhibit *Selling the Computer Revolution: Marketing Brochures in the Collection* provides a view into the evolving world of computer sales over four decades, beginning with the production of the first brochure, distributed in 1948 by the Eckert - Mauchly Computer Corporation to promote their UNIVAC system.

You can explore the 261 brochures available online at [www.computerhistory.org/brochures](http://www.computerhistory.org/brochures). The 261 brochures represented in *Selling the Computer Revolution* are a small sampling of the Computer History Museum Document Collection at 4,000 linear feet. To learn more about the current exhibits, as well as the Museum's other holdings, ongoing speaker series, and upcoming events, please visit the Computer History Museum's Core Magazine at [www.computerhistory.org/core](http://www.computerhistory.org/core).

*Paula Jabloner, Archivist,  
Computer History Museum*



*The Univac System, Eckert - Mauchly Computer Corporation, 1948 (front cover).  
102646308, Courtesy of the Computer History Museum*

*Continued from Shaken or Stored, page 1*



*Cooking in the street. From Photographs from the Joseph N. LeConte Collection,  
BANC PIC 1905.05640-PIC. Courtesy of the Bancroft Library.*

Friday evening, you can join your colleagues at some of San Francisco's best restaurants for a hosted gourmet night with a local host. Sign ups will be available during registration. Restaurants so far include Slanted Door, The Helmand (Afghani), Ananda Fuara (vegetarian), and DeLancey Street.

Lastly, this year SCA will have online registration, available through the AGM website on February 15th. Don't wait to register! If you require a paper registration form, please contact Teresa Mora, ([tmora@library.berkeley.edu](mailto:tmora@library.berkeley.edu); (510) 643-7163). The deadline for online registration is April 10. For details, including hotel information, directions, and program, visit the conference website at <http://bancroft.berkeley.edu/scaagm2006/>. See you in San Francisco!

*Dan Lewis, The Huntington Library, Program Committee Chair*

*Tanya Hollis and Juliet Demeter, The Bancroft Library,  
Local Arrangements Committee Co-Chairs*

# Setting the Standard for Archival Storage Products Since 1945



TM

**CALL FOR OUR FREE CATALOG**

Phone: 800-634-0491 Fax: 800-947-8814

E-mail: [hollingercorp@erols.com](mailto:hollingercorp@erols.com) [www.hollingercorp.com](http://www.hollingercorp.com)

## THE HOLLINGER CORPORATION

Two Manufacturing and Shipping Locations

- Hollinger East: Fredericksburg, Virginia
- Hollinger West: Sparks, Nevada

### FROM THE TREASURER: FISCAL REPORT FOR 2005

The 2005 fiscal year ended with a net gain of \$1,531.81. Dividends and interest income have continued to gain, with earnings for FY2005 at \$3,297.75. The table below shows the fund balances at the beginning of fiscal year; adjusting entries for 2005; disbursement of 2005 income over expenses and dividend/interest income; and, the fund balances after disbursement of 2005 income over expenses.

FUND	BALANCE 1 Jan 2005	FY 2005 *Adjusting Entries	BALANCE 31 Dec 2005	INCOME over EX- PENSE	DIV/INT INCOME <sup>2</sup>	BALANCE After Disb. 1 Jan 2006
AGM Speakers' Fund	\$ 3,214.74	\$ 0.00	\$ 3,214.74	\$ 295.00	\$ 214.35	\$ 3,724.09
Education Fund	31,763.35	0.00	31,763.35	510.00	2,117.16	34,390.51
Mink Scholarship Fund	14,485.10	0.00	14,485.10	(730.00)	966.24	14,721.34
General Fund	75,691.67	15.07	75,706.74	(2,514.03)	0.00	73,192.71
Workshops <sup>1</sup>	0.00	0.00	0.00	673.09	0.00	673.09
Operating Reserve	12,000.00	0.00	12,000.00	0.00	0.00	12,000.00
Special Projects	10,000.00	0.00	10,000.00	0.00	0.00	10,000.00
<b>TOTALS</b>	<b>\$147,154.86</b>	<b>\$15.07</b>	<b>\$147,169.93</b>	<b>\$(1,765.94)</b>	<b>\$3,297.75</b>	<b>\$148,701.74</b>

\*Adjusting entries were made to reflect the following:

To General Fund:	
Adjusting entry for Sales Tax Liability	\$0.07
Voided refund check from FY2005	\$15.00
<b>TOTAL</b>	<b>\$15.07</b>
Sales Tax Liability	\$10.85
Equity (Fund Balances)	\$148,701.74
<b>TOTAL LIABILITIES AND EQUITY</b>	<b>\$178,712.59</b>

<sup>1</sup>The Board approved creating a separate line item for Workshop income so that money can be dedicated to future workshops.

<sup>2</sup>The Board approved changing the disbursement of Dividends/Interest Income among the Restricted Funds (AGM Speakers' Fund, the Education Fund, and the Mink Scholarship) only, rather than among the Restricted Funds and the General Fund. This change allows for the continued growth of the Restricted Funds.

Dividends/Interest Income is still about \$1,000 below the pre-9/11 earnings, but is up significantly from last year: \$1,211 in 2004 to \$3,298 in 2005. Reimbursement expenses for board, task force, and committee travel saw a moderate increase during the FY2005, reflecting the increases in airfare and gasoline prices. If you have any questions regarding the Society's financials, please do not hesitate to contact me at [ljohnson@ss.ca.gov](mailto:ljohnson@ss.ca.gov) or 916.653.1911.

#### SOCIETY OF CALIFORNIA ARCHIVISTS, INC. BALANCE SHEET 31 DEC 2005

<b>ASSETS</b>	
Checking Account	\$13,706.65
Money Market Accounts	134,005.94
Prepaid Deposits (2005 AGM)	1,000.00
<b>TOTAL ASSETS</b>	<b>148,712.59</b>
<b>LIABILITIES AND EQUITY</b>	
<i>Liabilities</i>	
Sales Tax Payable	10.85
Total Liabilities	10.85
<i>Equity</i>	
Restricted Funds: AGM Speakers	3,214.74
Restricted Funds: Education	31,763.35
Restricted Funds: Mink Scholarship	14,485.10
Total Restricted Funds	49,463.19
Unrestricted Funds: General	75,706.74
Unrestricted Funds: Operating Reserve	12,000.00
Unrestricted Funds: Special Projects	10,000.00
Total Unrestricted Funds	97,706.74
Net Income	1,531.81
Total Equity	148,701.74
<b>TOTAL LIABILITIES AND EQUITY</b>	<b>148,712.59</b>

#### STATEMENT OF CONDITION RESTRICTED INCOME/EXPENSES 1 JAN - 31 DEC 2005

<b>INCOME</b>	
Total Dividends and Interest Income	3,297.75
Donations: Annual Drive	85.00
Donations: Outright	780.00
Donations: Membership Pins	210.00
Donations: AGM Silent Auction	0.00
Total Donations	1,075.00
<b>TOTAL INCOME</b>	<b>4,372.75</b>
<b>EXPENSES</b>	
Mink Scholarship	1,000.00
AGM Speakers' Expenses	0.00
<b>TOTAL EXPENSES</b>	<b>1,000.00</b>
<b>TOTAL RESTRICTED INCOME OVER EXPENSES</b>	<b>\$3,372.75</b>

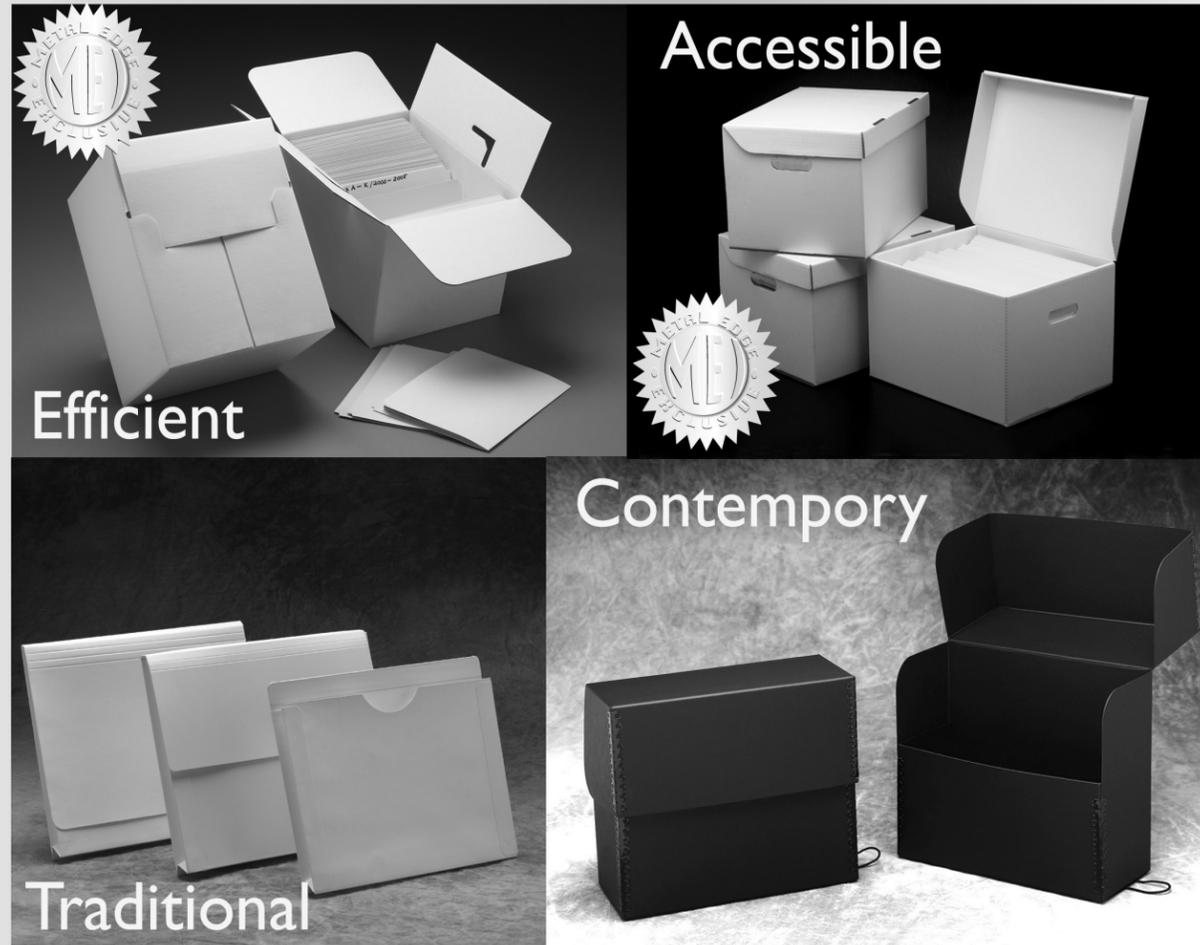
#### STATEMENT OF CONDITION UNRESTRICTED INCOME/EXPENSES 1 JAN - 31 DEC 2005

<b>INCOME:</b>	
Projects (Sales): Brochures	\$140.00
Projects (Sales): Repository Directory	0.00
Total Projects (Sales)	140.00
Programs: Annual General Meeting	2,339.58
Programs: Workshops	2,036.00
Total Programs Income	4,375.58
Total Membership Dues Income	14,925.00
Misc. Income: Mailing Labels	75.00
Misc. Income: Shipping	13.35
Total Misc. Income	88.35
Total Newsletter Advertising	810.00
<b>TOTAL INCOME</b>	<b>20,338.93</b>
<b>EXPENSES:</b>	
Projects (Sales): Brochures	0.00
Projects (Sales): Repository Directory	0.00
Total Project (Sales) Expenses	0.00
Programs: Annual General Meeting	215.53
Programs: Scholarships (Non-Mink)	650.00
Programs: Workshops	1,362.91
Programs: Speakers' Bureau	0.00
Total Programs Expenses	2,228.44
Total Miscellaneous Expenses	7.80
Total Newsletter Expenses	4,909.76
Total Administrative Expenses	5,466.79
Total Board Expenses	3,335.55
Total Committees Expenses	3,918.82
Total Task Force Expenses	2,312.71
<b>TOTAL EXPENSES</b>	<b>22,179.87</b>
<b>TOTAL UNRESTRICTED INCOME OVER EXPENSES</b>	<b>\$(1,840.94)</b>

Linda Johnson, SCA Treasurer

# METAL EDGE, INC. Archival Storage Materials

## “Everyone has different needs”



Because archives needs differ in many ways, from storage space to shelving size, we can develop unique products to better accommodate your requirements. Call us with your request today!

THE QUALITY SOURCE  
**metaledgeinc.com**  
 1•800•862•2228

## THE COST OF MEMBERSHIP

At the 2005 Business Meeting, an increase in membership dues was proposed by Treasurer Linda Johnson. This article is meant to apprise members of what dues pay for and why it is necessary to raise them. The last dues increase was ten years ago, in 1996.

Programs and benefits provided by the Society are divided into two categories: **membership benefits** and **membership electives**. **Membership benefits** are those services and products produced by the Society, and are received automatically by every member. Membership benefits are meant to be supported through annual membership dues. **Membership electives** are those self-supporting programs and services, such as workshops and the annual meeting, in which members choose to participate. Other membership electives include publications, such as the *Preserving Your History* brochures and the *Directory of Archival and Manuscript Repositories in California*. Membership electives are supported through registration fees and sales, although seed money for most new projects comes from the General Fund.

This article focuses on **membership benefits**, some that are readily apparent (SCA Newsletter, membership roster, and discounted registration fees) and others that are silent and hidden from view. For example, the administrative procedures necessary to file sales and income tax returns, as well as other required filings simply do not have the visibility of the newsletter, yet are vitally important in fulfilling the legal mandate of a non-profit corporation. Every year seems to bring with it a new filing or two! Other “hidden” expenses include board travel and lodging, as well as insurance, website, and postage.

Often not apparent, but absolutely necessary to the Society, is the work of the committees, which are the driving forces behind the activities sponsored by SCA. Ranging from Awards to Outreach & Publicity, the committees work diligently toward meeting the needs of the membership. Often the unsung heroes of non-profit organizations, the committee members are dedicated to the ideal of a strong and vibrant Society. Committee expenses are part of the cost of membership, and include postage, copying, travel, lodging, and supplies.

Over the last four years, the cost of membership has increased -- from \$36 in 2002 to \$52 in 2005. The cost of membership formula adds together all administrative, board, committee, task force, and newsletter expenses and divides that total by the number of members. For example, in 2005, expenses were \$19,944, and membership was 383, for a cost of membership equaling just over \$50 (individual dues are currently \$35). Since this upward trend has continued for four years (2002-2005), it is fairly evident that membership dues will need to increase if the Society wants to provide the same level of activity or, better yet, provide new and improved pursuits. Another way to look at this is to take the membership dues income, plus newsletter income and subtract the expenses (\$15,735 - \$19,944 = -\$4,209) and divide that by the number of members (-\$4,209 ÷ 383 = -\$11); the proposed individual membership rate is \$45, \$10 more than the current rate, which would just cover the 2005 cost of membership.

With the healthy financial situation the Society is in today, it is sometimes difficult to understand why a discussion about raising dues is needed. Of the \$148,700 in the treasury, nearly \$50,000 is in

### PROPOSED INCREASE IN MEMBERSHIP DUES UP FOR VOTE AT ANNUAL BUSINESS MEETING

An increase in membership dues was approved by the Board at its meeting on January 12, 2006. The dues increase will only take effect if it is ratified by a majority of the members voting, per Bylaws III.4. A vote to ratify the following measure will be held during the Society of California Archivists Annual Business Meeting. The meeting will be held on Friday, April 28 from 3:45 to 4:45 at the Stanford Court Hotel, San Francisco, during the Annual General Meeting.

Shall membership dues be increased to the rates listed, effective July 1, 2006?

Individual	\$45	(currently	\$35)
Sponsoring Individual	\$60	(currently	\$50)
Student/Retired Individual	\$20	(currently	\$15)
Half-Year Individual	\$25	(currently	\$20)
Institutional	\$75	(currently	\$60)

restricted funds. These restricted funds include the AGM Speakers' Fund, the Mink Scholarship Fund, and the Education Endowment Fund. The AGM Speakers' Fund has provided travel monies that have allowed special speakers, such as the Kitchen Sisters, Dr. Henry Petroski, Dr. Vicki Ruiz, and SAA President Tim Ericson, to address attendees at the AGM. The Mink Scholarship Fund has provided monies for deserving students to attend the AGM -- students who have since graduated and are now gainfully employed in the archival profession. Many have become very active SCA members. While the Education Endowment Fund has yet to be tapped, look to the near future for plans to use the fund to support education-related activities. Also included in the treasury, are a \$12,000 Operating Reserve and a \$10,000 Special Projects Fund, leaving just over \$75,000 in the General Fund. The money in the General Fund has accumulated over the past years, and includes net income from the AGMs (which has decreased steadily), publication sales, and workshop registration fees.

It is a current goal of the Board to provide for the future of the Society through the judicious and well-planned investing of the excess General Funds. Many of you were around in the early 1990s when it was questionable as to whether or not SCA would be able to continue as an organized entity, due mostly to a severe lack of funds. Being prudent over the years has allowed this fund to grow; however, prudence does not always allow for the growth that is demanded by the membership. Having a stable financial foothold, coupled with enough income to cover membership costs, will go far in planning for future activities and to ensure the continued existence of a valued professional organization. Please take all these points into consideration when the vote is called for a dues increase.

Linda Johnson, SCA Treasurer

Lisa Miller, SCA Membership Director

## REPOSITORY NEWS

### SHAKE, BAKE, & SPIN! SAN FRANCISCO AND THE MEDIA IN THE AFTERMATH OF THE 1906 EARTHQUAKE AND FIRE

Seymour Gallery, Society of California Pioneers  
April 12 - September 29, 2006

In the immediate aftermath of the Great Earthquake and Fire of 1906, San Francisco city officials and business leaders became concerned that the extensive international coverage and reaction to the disaster threatened the city's future prosperity. In order to stem the outflow of residents and of capital, Mayor Eugene Schmitz and James D. Phelan worked with bankers, builders, insurance companies, real estate developers, and the media to downplay the effects of the catastrophe with the aim of rebuilding the city and restoring the morale of its citizens in short order. The reconstruction of San Francisco between 1906 and 1909 was by any measure an astounding achievement, but one that came about due to a slight-of-hand combination of civic boosterism, relaxed building codes, graft and pervasive dishonesty, and the cooperation of the local press.

Using a variety of printed materials as well as photographs, radio, and film, *Shake, Bake & Spin! San Francisco and the Media in the Aftermath of the 1906 Earthquake and Fire* traces the repackaging and reselling of the events on 18 April 1906 to accommodate the commercial interests of the community. Newspapers and magazines suppressed reports of the actual death toll and raging epidemics in the aftermath, but zealously defended property rights and rapid new construction that added to the city's tax base. A brochure from the Brick Construction Association advocated the use of bricks over reinforced concrete while the city, ignoring geological evidence, pushed ahead with rebuilding on top of "made land" (i.e. landfill). Advertisements and stories placed in East Coast publications allayed fears of further calamities and promised good paying jobs to California immigrants at the same time that developers were attempting to remove residents permanently from Chinatown in a land grab disguised as urban renewal. Local hotels printed flyers offering motor car tours of the devastation for tourists while other firms produced postcards and souvenir booklets of the catastrophe. The exhibition also features film footage of the city after the earthquake as well as a simulated recreation of the event produced for mass consumption in a New York studio.

The Society of California Pioneers is located at 300 Fourth Street at the corner of Folsom Street in the Yerba Buena arts district of San Francisco. For further information about the current exhibit, or for general questions about the Society of California Pioneers, please contact the Society by phone at (415) 957-1849 or by email at [info@californiapioneers.org](mailto:info@californiapioneers.org).

### THE 1906 SAN FRANCISCO EARTHQUAKE AND FIRE EXHIBITION AND DIGITAL COLLECTION

Brown Gallery, Doe Library, University of California, Berkeley  
January 11 - April 5, 2006

On Jan. 11 in the Bernice Layne Brown Gallery of Doe Library, UC Berkeley's Bancroft Library opened a new exhibit, *1906: The Great Quake - The History of a Disaster*, featuring photos, ephemera, and manuscripts which tell the dramatic story of the April 18, 1906 disaster and its aftermath.

In conjunction with the exhibit, the Bancroft has also premiered a digital archive that features 17,000 images and 10,000 pages of written material relating to the earthquake. The collection, assembled by the Bancroft with partners the California State Library, the California Historical Society, and others, became publicly available beginning Jan. 18, and can be viewed at <http://bancroft.berkeley.edu/collections/earthquakeandfire>.

Both the campus exhibit and the digital archive reflect similar themes, including the ostentatious wealth of pre-quake San Francisco; how civic corruption, poor construction and racism affected responses to the earthquake and the fires that burned unchecked for three days; reconstruction efforts; the science of the earthquake; and first-hand accounts of the tragedy that affected residents throughout Northern California. For more information, please visit the digital archive website at the URL above, or contact Bancroft Public Services at [bancref@library.berkeley.edu](mailto:bancref@library.berkeley.edu).

### DREAMS FULFILLED: CELEBRATING AFRICAN-AMERICAN CULTURE AND ARTS AT THE HUNTINGTON LIBRARY

This winter and spring, in an extended celebration of Black History Month, The Huntington Library presents a series of programs focusing on African-American culture and arts. In conjunction with this series, a display of cultural treasures from the collections of The Huntington and Mayme A. Clayton libraries will be on view from February 16th through April 30th. For further information, please call (626) 405-2146, or check [www.huntington.org](http://www.huntington.org) Remaining Programs and Events:

March 19, 2006: *Harold Bruce Forsythe program*.

March 29, 2006: *Lessons from Little Rock*, a lecture by Dr. Terrence Roberts.

April 6, 2006: *The Evolution of the Mayme A. Clayton Library & Cultural Center*.

April 27, 2006: The Langston Hughes Project, *Ask Your Mama: Twelve Moods for Jazz*.

# Safe Sound Archive

*"Preserving the Sound of History"*

audio reformatting

preservation • conservation • restoration

off-site archival storage

[www.safesoundarchive.com](http://www.safesoundarchive.com)

[georgeblood@safesoundarchive.com](mailto:georgeblood@safesoundarchive.com)

21 West Highland Avenue

Philadelphia, Pennsylvania 19118-3309

(215) 248-2100

## ANNOUNCEMENTS

### NANCY ZIMMELMAN NAMED NEW CA STATE ARCHIVIST

California Secretary of State Bruce McPherson has recently named Nancy Zimmelman as Chief of the Archives Division. This position heads the division within the Office of Secretary of State containing the California State Archives and serves as the State Archivist.

Ms. Zimmelman has been an archivist with the California State Archives since 1987. She has been the Legislative Records Archivist directing the California Legislative Archives Program, as well as the archivist responsible for the care and research use of the Los Angeles Police Department files that document the investigation into the assassination of Robert F. Kennedy.

Since 1992, Ms. Zimmelman has been Administrator of the Western Archives Institute, a two-week training program providing an introduction to basic archives management theory and practice. She was Project Director for the 2003 Western Archives Institute-Institute for Native American and Tribal Archivists and is currently a member of the California Indian Heritage Center Advisory Group on Libraries, Research and Archives.

Among her professional affiliations, Ms. Zimmelman is a member of the Academy of Certified Archivists, the Society of American Archivists, the Society of California Archivists, and the National Association of Government Archives and Records Administrators. She has made presentations at numerous professional conferences. She was a Special Consultant for the A\*CENSUS project, authoring the report on continuing education needs for the archival profession.

Ms. Zimmelman has a Master of Arts degree in history with a Graduate Certificate in Archival Administration from Wayne State University in Detroit, Michigan, and a Bachelor of Arts degree in history from Oakland University in Rochester, Michigan. She received advanced training in archives administration through a fellowship funded by the National Historical Publications and Records Commission. Ms. Zimmelman may be contacted at [nzimmelm@ss.ca.gov](mailto:nzimmelm@ss.ca.gov).

### NEW CHRAB PROJECT FOR HISTORICAL RECORDS

The California Historical Records Advisory Board (CHRAB) was recently awarded \$100,000 in funding from the National Historical Publications and Records Commission (NHPRC) for the implementation of a regrant project. The CHRAB, which serves as the statewide coordinator for historical records planning, will use the award to fund projects for smaller local governments and historical record repositories that focus on the management and preservation of local historical collections. The two-year project will begin in March 2006. The typical regrant will average about \$8,000-\$10,000.

In preparation, half-day workshops will be offered at select areas in the state to provide an overview of the project to prospective applicants and to offer assistance in developing a sound proposal. In addition, the project team will offer one-day workshops on basic archives management that will be available to successful grant applicants and staff from other repositories.

For additional information about the project or the CHRAB, please contact Laren Metzger, Acting State Coordinator, at (916) 653-3834 or email to [lmetzer@ss.ca.gov](mailto:lmetzer@ss.ca.gov)

### HASTINGS COLLEGE OF LAW MOURNS MARY GLENNON

On December 21, 2005, Mary Glennon, a law librarian at the University of California Hastings College of the Law Library passed away after a short but intense battle with stomach cancer.

Mary began her career at Hastings in 1974 as a library assistant in Acquisitions. She earned the M.L.S. from U.C. Berkeley in 1979. Over her 31+ years at Hastings, Mary developed considerable expertise in all aspects of Technical Services, as well as Government information and Archives. Mary always took a turn at the Reference Desk, believing firmly that it was important for a technical services librarian to know what the end user was seeking in the law library.

Mary leaves behind her longtime beloved friend and husband of eleven days, Donald Bullick. A Memorial Mass was said at St. John of God Church in San Francisco on January 21, 2006. The Hastings Law Library has established a memorial fund in Mary's honor for the purchase of rare law books. Checks for this purpose should be made out to Hastings College of the Law and directed to Jenni Parrish, Director. Condolences may be sent to Don Bullick, 1734 27th Avenue, San Francisco 94116.

### CALIFORNIA PRESERVATION PROGRAM UPDATES DISASTER RESOURCE WEBSITE

California resources for supplies, services and experts are now included in the updated website, Disaster Mitigation Planning Assistance at <http://matrix.msu.edu/~disaster/>. New features include: multiple state searching (searchable by both Northern and Southern California); state plus national resource searching; and many additional entries that cover much of the country. Should you find any errors please report them. If you have resources that would be useful, please consider adding them, or contact Julie Page (email: [info@CalPreservation.org](mailto:info@CalPreservation.org)) to see about getting them added to the database.

Partial funding for this updated and much improved resource was provided to the California Preservation Program, from IMLS under the provisions of the Library Services and Technology Act, administered by the California State Librarian.

## 20TH ANNUAL WESTERN ARCHIVES INSTITUTE

The 20th annual Western Archives Institute will be held at San Diego State University in San Diego, California, June 18-30, 2006. This intensive, two-week program provides integrated instruction in basic archival practices to individuals with a variety of goals, including those whose jobs require a fundamental understanding of archival skills, but have little or no previous archives education; those who have expanding responsibility for archival materials; those who are practicing archivists but have not received formal instruction; and those who demonstrate a commitment to an archival career.

Dr. Elizabeth H. Dow will be the principal faculty member for WAI 2006. Dr. Dow is currently Assistant Professor in the School of Library and Information Science at Louisiana State University, where she created the archives specialization and teaches the archives program full-time. She obtained the grant funds to establish the Southeast Archives Education Collaborative, now a formal, ongoing arrangement for sharing archives faculty and students among five universities in five states and two time zones. She regularly teaches courses as part of the collaborative. Before joining LSU, she worked in Special Collections at the University of Vermont

where her duties included developing an electronic publishing and database center to provide web-based intellectual access to historical documents. She was a Project Archivist for the Vermont State Archives and for the Sheldon Museum in Middlebury, Vermont. She served on the Vermont State Historical Records Advisory Board and taught a number of local community-based workshops. Dow is the author of *Creating EAD-Compatible Finding Guides on Paper* and articles about Encoded Archival Description. She received her Ph.D. in Library Science from the University of Pittsburgh.

The program will feature site visits to historical records repositories and a diverse curriculum that includes history and development of the profession, theory and terminology, records management, appraisal, arrangement, description, manuscripts acquisition, archives and the law, photographs, preservation administration, reference and access, outreach programs, and managing archival programs and institutions.

*Jane Rosario,  
SCA Board Member,  
Principal Processing Archivist, The Bancroft Library*

## SCA Board of Directors and Committee Chairs 2005-2006

### President:

Claude Zachary  
(213) 743-2435  
[czachary@usc.edu](mailto:czachary@usc.edu)

### Vice President/President

**Elect 2006:**  
Dan Lewis  
(626) 405-2206  
[dlewis@huntington.org](mailto:dlewis@huntington.org)

### Secretary:

Morgan Yates  
(213) 741-4692  
[yates.morgan@aaa-calif.com](mailto:yates.morgan@aaa-calif.com)

### Treasurer:

Linda Johnson  
(916) 653-1911  
[ljohnson@ss.ca.gov](mailto:ljohnson@ss.ca.gov)

### Membership Director:

Lisa Miller  
(650) 724-2961  
[lisa.miller@hoover.stanford.edu](mailto:lisa.miller@hoover.stanford.edu)

### Board Member:

Jane Rosario  
(510) 642-8175  
[jrosario@library.berkeley.edu](mailto:jrosario@library.berkeley.edu)

### Board Member:

Salvador Guarena  
(805) 893-8563  
[guarena@library.ucsb.edu](mailto:guarena@library.ucsb.edu)

### Awards:

Chuck Wilson  
(310) 206-2753  
[cwilson@library.ucla.edu](mailto:cwilson@library.ucla.edu)

### Development:

Sue Hodson  
(626) 405-2205  
[shodson@huntington.org](mailto:shodson@huntington.org)

### Education:

Jessica Silver  
(619) 231-3707  
[jevesilver@yahoo.com](mailto:jevesilver@yahoo.com)

### Brad Bauer

(650) 723-3428  
[bauer@hoover.stanford.edu](mailto:bauer@hoover.stanford.edu)

### Election:

Patricia J. Johnson  
(916) 264-7074  
[pjohnson@cityofsacramento.org](mailto:pjohnson@cityofsacramento.org)

### Government Affairs:

Lucy Barber  
(916) 651-8419  
[lbarber@ss.ca.gov](mailto:lbarber@ss.ca.gov)

### Local Arrangements 2006:

Juliet Demeter  
(510) 643-7163  
[jdemeter@library.berkeley.edu](mailto:jdemeter@library.berkeley.edu)

### Tanya Hollis

(510) 642-8175  
[thollis@library.berkeley.edu](mailto:thollis@library.berkeley.edu)

### Nominating:

Jennifer Martinez  
(949) 766-5844  
[jenniferlmartinez@cox.net](mailto:jenniferlmartinez@cox.net)

### Outreach & Publicity:

Lisa Gezelter  
(949) 360-2643  
[lisa.gezelter@nara.gov](mailto:lisa.gezelter@nara.gov)

Liza Posas  
(805) 893-5086  
[lposas@library.ucsb.edu](mailto:lposas@library.ucsb.edu)

### Program:

Dan Lewis  
(626) 405-2206  
[dlewis@huntington.org](mailto:dlewis@huntington.org)

### Publications:

Susan Jones  
(323) 759-6063  
[susan@socallib.org](mailto:susan@socallib.org)

### Site Selection:

Gabriele Carey  
(714) 529-3953  
[ggcarey@emacorp.com](mailto:ggcarey@emacorp.com)

### Lucinda Glenn

(510) 649-2507  
[lglenn@gtu.edu](mailto:lglenn@gtu.edu)

### Western Archives Institute:

Nancy Zimmelman  
(916) 653-7715  
[nzimmelm@ss.ca.gov](mailto:nzimmelm@ss.ca.gov)

# Calendar

February 16 - April 27, 2006: The Huntington Library Lecture Series: *Dreams Fulfilled*; San Marino.

March 17, 2006: SCA Workshop, Cataloging Photos, Los Angeles.

April 27 - 29, 2006: SCA Annual General Meeting; San Francisco.

June 18 - 30, 2006: Western Archives Institute; San Diego.

June 20 - 23, 2006: ACRL Rare Books and Manuscript Section ALA Preconference; Austin, TX.

July 30 - August 6, 2006: SAA Annual Meeting; Washington, D.C.

July 31 - August 11, 2006: California Rare Book School Summer Session; Los Angeles.

**Society of California Archivists  
c/o California State Archives  
1020 "O" Street  
Sacramento, CA 95814**